



## ANNUAL REPORT

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#### Foreword

It is a pleasure to present in this report the work carried out by the European Lawyers Foundation (ELF) in 2016. Although the ELF is a young organisation, 2016 has been a very fruitful year in we have undertaken many different projects within our mandate. We were awarded projects on training of lawyers on a range of topics, such as on EU law related to immigration and asylum, or on violence against women. We have also been active beyond Europe - for instance, with the implementation of a project on the re-establishment of the rule of law in Venezuela. Given the increase in the number of projects under ELF's management, our Secretariat has increased. A growth in projects has two sides: further responsibility to donors and beneficiaries, but at the same time an opportunity to continue putting our experience and knowledge at the service of justice in general, and of lawyers in particular).

ELF has not only implemented the projects detailed in this annual report, but also extended and consolidated its network through the organisation of events in various countries and participation in conferences organised by other stakeholders. We have continued to collaborate very closely with the Council of Bars and Law Societies of Europe (CCBE), which established ELF back in 2014.

During 2016, ELF also went through an analysis of its structure, so as to adapt it to current circumstances, and to make it more dynamic and transparent. To this end, it was agreed to increase the number of members of the Supervisory Board from 1 to 5, and to give it additional powers. Likewise, the responsibilities of the members of the Board of Directors were redefined.

For another year, I would like to thank all supporters who have made our work possible. A special acknowledgement must be rendered to the European Commission and the trust it has shown in our new proposals that were again converted into successful projects. ELF also owes thanks to The Hague Municipality for all its support, and to the Dutch Bar which continues to host ELF generously in its own premises. Last but not least, ELF's gratitude goes to the French Bar (Conseil National des Barreaux), the Paris Bar and the Conférence des Bâtonniers for their generous financial support, and, finally, also to the Spanish Bar which has sponsored our activities in many ways.

Finally, I would like to add, at the end of term, that it has been a real pleasure and great honour for me to serve on the Board of ELF for three years, and to cooperate perfectly and with enormous enthusiasm with its Managing Director, Alonso Hernandez-Pinzon and with ELF's special adviser, Jonathan Goldsmith, to the benefit of ELF.

I hope this report again shows the importance of ELF's work, carried out with vision and a commitment to justice and lawyers within the EU and beyond.

Prof. Dr. Friedrich Graf von Westphalen Chair of the Board of Directors (2016)

#### European Lawyers Foundation

The European Lawyers Foundation was established on 27<sup>th</sup> August 2014 in The Hague, Netherlands. It has two main objectives:

- to undertake activities that relate to the exercise of the profession of lawyers, the development of the law and practice pertaining to rule of law and administration of justice, and substantive developments in the law itself, both at a European and international level as well as issues of justice policies in Europe;

- to monitor actively the defence of the rule of law, protection of fundamental and human rights and freedoms, including the right of access to justice and protection of the client, and the protection of democratic values inextricably associated with such rights and to perform everything (directly or indirectly) related or conducive to the above in the broadest sense.

#### Structure of the organization

The European Lawyers Foundation is composed of three main bodies: a Board of Directors, a Supervisor, and an Advisory Board. The daily work is carried out by a Secretariat.

#### The Board of Directors

The Board is the main body of the Foundation; it is the decision-making body and provides guidance on the Foundation's activities. The Board of Directors was formed in 2016 by the following three members.



Chair: Friedrich Graf von Westphalen

Michel Benichou

Philip Buisseret

#### **Supervisor**

The Supervisor supervises the financial affairs, and provides advice on the Foundation's finances.



Jean-Jacques Forrer

#### **Special Advisor in 2016**



Jonathan Goldsmith

#### **Advisory Board**

Its role is to give advice to the Board on strategic issues and other issues of major importance. At the end of 2016, the Advisory Board was composed by the following members:

Yves Oschinsky (Belgium) Laris Vrahimis (Cyprus) Eva Indruchova (Czech Republic) Bertrand Debosque (France) Dr. Christian Lemke (Germany) Georgios Papadopoulos (Greece) Péter Köves (Hungary) Maria Slazak (Poland) Konrad Plaustajner (Slovenia) Marta Isern (Spain) Marieke Roelofsen (The Netherlands) Lizzete Robleto de Howarth (United Kingdom)

The European Lawyers Foundation also had two collaborators that helped us as volunteers on ad hoc basis: Alfredo Romero from Venezuela and Marta Isern from Spain.

#### Secretariat

The Foundation's Secretariat is responsible for the Foundation's day-to-day business. It is composed of people with knowledge of both the legal profession and project management. The Secretariat is headed by a Managing Director. The Foundation relies on external experts when specific needs have to be met in some projects. ELF had one intern during 2016, Ms. Carla Llabres, who assisted the Secretariat in the implementation of different projects.



Alonso Hernandez-Pinzon Garcia Managing Director



Vasileios Stathopoulos Project Manager



Féline van der Heyden Office Manager

#### PROJECTS

#### TRALIM

The project TRALIM (Training of lawyers on European law relating to asylum and immigration) started in June 2015 for a period of 12 months, with the following objectives:

- To train 130 lawyers from 5 different Member States (Spain, Greece, Italy, Ireland and Poland) on EU law relating to asylum and immigration from the perspective of the EU Charter of Fundamental rights, especially in relation to the application to migrants and refugees of its articles 1 (human dignity), 2 (right to life), 6 (right to liberty and security), 18 (right to asylum), 19 (protection in the event of removal, expulsion or extradition), and 21 (non-discrimination).
- To facilitate networking opportunities to those lawyers participating in the training so they will be able to collaborate further on immigration and asylum issues
- To help the EU to obtain its proposed objective of enabling half of the legal practitioners in the European Union to participate in European judicial training activities by 2020
- To put into practice the relevant recommendations given in the "Study on the state of play of lawyers training in EU Law" (eg: Recommendation 6 on improving quality and relevance of training activities on EU Law, Recommendation 15 on online access to EU Law training materials and information, and Recommendation 20 on presentation of EU Law content in training activities).

This project is implemented by the European Lawyers Foundation in partnership with the following Bars and Law Societies: Spanish Bar, Athens Bar Association, Italian Bar, Law Society of Ireland and Polish Legal advisors.

Two of the project's seminars took place in 2016: the seminar in Madrid (October) and the seminar in Athens (December). The seminar's programmes as well as training material produced for these seminars are available on our website.



#### TRAVAW

The project TRAVAW on training of lawyers on the law regarding violence against women kicked-off on 1<sup>st</sup> December 2016. This project will last 18 months and its objectives are the following:

- To train 210 lawyers from 7 jurisdictions (Spain, Greece, Italy, Ireland, Poland, Northern Ireland, England and Wales) in support of women who suffer gender violence (action 1 of the Daphne strand), and also in relation to gender-specific issues (action 2 of the Daphne strand), since lawyers are frequently the first point of contact for victims or potential victims (eg: divorce can be the reason for gender violence starting between a couple). The training will focus on both national and EU related legislation.
- To learn from good practices, and to develop working methods transferable to other countries, through participation in seminars with speakers from other countries (action 4 of the Daphne strand).
- To train, and share best practice among, practitioners through the drafting of a manual with analysis of the law on violence against women in the partner jurisdictions (including good practices) and EU law.
- To help the EU obtain its objective of half of EU legal practitioners participating in European judicial training activities by 2020 following recommendations in the "Study on the state of play of lawyers training in EU Law".

The first month of the project was devoted to internal management issues and to plan the forthcoming activities. The project's seminars will take place during 2017 and 2018.



#### FIND-A-LAWYER 3

#### Objectives

Find-A-Lawyer 3 (FAL 3) is the continuation of FAL 1 (EU-wide search directory for lawyers on the e-Justice portal) and FAL 2 (IT functionality for electronic verification of lawyers' role) aiming at their improvement and further expansion. FAL 3 will be structured into the three following pillars which represent the key objectives of the new project:

- 1. Improvements of the current FAL 1 Search Engine in order to achieve higher consistency, better data quality, full use of existing search fields by participating bars and full EU coverage (currently 21 EU countries are up and running on the portal).
- 2. Feasibility study for the inclusion of new services in the FAL 1 Search Engine such as new search fields, rating of lawyers, clients' feedback and search by law firms.
- 3. Pilot testing of the FAL 2 Central System with other systems such as e-CODEX. This will allow lawyers' role verification from their bars in e-CODEX use cases (small claims and European Payment Orders).

#### Type and number of persons benefiting from the project

- Citizens and businesses using the FAL 1 Search Engine will benefit from a continuously improving user experience, according to users' feedback and the needs of national bars.
- The continuous operation of the FAL 2 Central System will also allow certain improvements with a view to delivering to lawyers a more effective and reliable tool to enable their participation in e-proceedings with a cross-border element.
- Efforts to improve both the FAL 1 Search Engine and the FAL 2 Central System serve also the ultimate objective of a better administration of justice, by simplifying a citizen's access to a lawyer, introducing electronic tools to replace bureaucratic cross-border procedures and centralising lawyers' information from the only trusted source, the bars' registers.

#### Expected results

- FAL 3 aims to improve the go-live experience of the FAL 1 Search Engine from a user's perspective and also from the bars' perspective.
- FAL 3 aims to exploit the time gap between the delivery of the FAL 2 Central system and its integration on the e-Justice portal to make integration tests with other systems and increase participation.
- FAL 3 will deliver a comprehensive feasibility study on sensitive features such as lawyer rating, search by law firms or search for legal aid lawyers for the first time, by taking into account market developments and the input coming from the bars.

This project was implemented in partnership with the Council of Bars and Law Societies of Europe (CCBE).



#### EUROPEAN ARREST WARRANT RIGHTS

#### **Objectives**

The project aimed to contribute to the correct and consistent implementation of the European Arrest Warrant (EAW) as required in the call for proposals. In particular, the project focused on the following objectives:

- Identification of the implementation at national level of the Framework Decision 2002/584/JHA on the European Arrest Warrant in all EU Member States.
- Identification of good practices carried out in the 28 Member States in order to ensure defence rights
- Presentation of recommendations focused on the improvement of defence rights in EAW cases

#### <u>Activities</u>

The objectives were achieved in three parts which took the form of a study:

Part (1) – an analysis of the implementation of the EAW in all Member States

Part (2) – identifying good practices that have been implemented in Member States; and

Part (3) – providing recommendations to improve defence rights in EAW cases

#### Key results

- The project study provides a comprehensive analysis of the state of play of the implementation of the EAW from the point of view of the defence in all Member States' jurisdictions (including England and Wales, Northern Ireland and Scotland for the UK), except one country (Romania).
- The study includes a catalogue of good practices in EAW proceedings in different Member States that can be used by authorities and the defence at a national level to assist with any existing problems.
- The study also includes recommendations which could be of use to the EU institutions when considering future legislation or other initiatives. The recommendations also include short-term actions or recommendations that could assist defence rights in EAW proceedings.

#### Impact on the target groups and other groups affected by the project

- The project provides information to the European Commission and other stakeholders on the implementation of Framework Decision 2002/584/JHA on the European Arrest Warrant from defence lawyers' perspective. This information has been provided by experts who are practising lawyers with experience in EAW cases (a list with the names of the experts appears as Annex 1 in the study). The study provides valuable information on currrent defence rights and how the situation of defendants can be improved. The recommendations in the study will be of value to the EU institutions with regard to future legislation or other initiatives on the EAW or related topics.
- Member States should also benefit from the results of the project as they will become aware of how other Member States implement the EAW with regard to defence rights. In addition, any good practices that have been identified may assist Member States in providing solutions to problems they are facing in EAW cases.

 The legal community (especially those working in EAW proceedings, such as defence lawyers, judges and prosecutors) will also benefit from the study, as the analysis of the implementation of the EAW in the different Member States will be of great informative value. It is desirable to make the study available on the e-Justice portal of the European Commmission, so that different stakeholders can access it from this one-stop European shop. In any case, both CCBE and the ELF will upload the study onto their respective websites for free download, and will use their social media networks to publicise the availability of the study.

This project was implemented in partnership with the Council of Bars and Law Societies of Europe (CCBE).



#### E-CODEX

The European Lawyers Foundation (ELF) is assisting the Council of Bars and Law Societies of Europe (CCBE) in the e-CODEX project, a large-scale e-Justice project funded by the European Commission and led by a consortium composed mainly of Member States (see more detail below). The goal of e-CODEX is to "improve the cross-border access of citizens and businesses to legal means in Europe as well as to improve the interoperability between legal authorities within the EU." e-CODEX's aims are:

- Contributing to the implementation of the EU legal framework and the e-Justice action plan, with due respect to subsidiarity
- Achieving interoperability between existing national judicial systems
- Enabling all Member States to work together towards a more effective judicial system in Europe
- Improving the effectiveness and efficiency of the processing of the increasing number of cross-border proceedings, especially in civil, criminal and commercial matters
- Contributing to a safer environment for citizens inside the EU
- Modernizing the judicial systems in Europe
- Increasing collaboration and exchange between judicial systems of the Member States
- e-CODEX at a glance

- Cyprus

- Estonia

- France

- Germany

- Czech Republic

### Participants- Greece- Austria- Hungary- Belgium- Italy- Bulgaria- Ireland

- - Jersey
    - Lithuania
  - Malta
    - Netherlands
      - Norway

- Poland
- Portugal
- Romania
- Spain
- Sweden
- Turkey
- United Kingdom
- CCBE
- CNUE

e-CODEX is funded through the ICT Policy Support Programme under the Competitiveness and Innovation Framework Programme (CIP)



#### TRAINAC

This project aimed to achieve a comprehensive analysis of the implementation at a national level (in the countries where the Directives apply) of the following three Directives:

- Directive 2010/64 on the right to interpretation and translation in criminal proceedings;
- Directive 2012/13) on the right to information in criminal proceedings; and
- Directive 2013/48 on the right of access to a lawyer in criminal proceedings and in European arrest warrant proceedings, and on the right to have a third party informed upon deprivation of liberty and to communicate with third persons and with consular authorities while deprived of liberty.

The project identified how the Directives have been implemented at a national level and whether they have been implemented in accordance with the legislation. The project also identified good practices which have been applied in different Member States. Such good practices may be of assistance to Member States that are experiencing difficulties in implementing the Directives. In addition, the project proposed recommendations that can ensure that the objectives of the Directives are fulfilled by Member States.

This project was implemented in partnership with the Council of Bars and Law Societies of Europe (CCBE).



#### EU LITIGATION FOR LAWYERS

This project, which is coordinated by the Academy of European Law (ERA), aims to organise a series of seminars on litigation for lawyers before the Court of Justice of the European Union. For the implementation of the project, ERA and the European Lawyers Foundation cooperate with nine partners: Spanish National Bar, Athens Bar Association, National Council of Legal Advisers from Poland, Bar Council of Ireland, Law Society of Ireland, Finnish Bar Association, Haute Ecole des Avocats Conseil, Ecole Régionale des Avocats du Grand Est and Délégation des Barreaux de France.

#### **Objectives**

- Transmission of knowledge on the proceedings before the Court of Justice
- Enabling participants to use this knowledge adequately in practice
- Discussion of problems of application of the rules of procedure and interpretation in hypothetical and actual cases
- Exchange of experience and best practices

- Stimulation of networking among the participants, enabling them to exchange their experience from different legal cultures

- Increasing the pool of lawyers capable of representing applicants before the Court of Justice
- Increasing the pool of expert trainers on proceedings before the Court of Justice



#### VIDEOCONFERENCING

The objective of the project "Multi-aspect initiative to improve cross-border videoconferencing" (led by the Austrian Ministry of Justice) is to promote the practical use of, and to share best practice and expertise on the organisational, technical and legal aspects of, cross-border videoconferencing (VC) in order to help improve the overall functioning of e-Justice systems in Member States and at European level. The sub-goals are:

- Improve organising and running cross-border videoconferences between the EU Member States by providing VC users enhanced guidelines and step-by-step protocol for typical cross-border VC use-cases
- Enhance the technical interoperability for videoconferencing by doing practical VC connection tests between the participating MS
- Create an improved version of a form for requesting / confirming a videoconference together with static public information to be published on the European e-Justice Portal

#### The expected results are the following

- Guideline document on civil and criminal use-cases, which can achieve high benefit from cross-border VC
- Guideline document with improved step-by-step instructions ("protocol") for typical VC use-cases, which
  combines technical (e.g. starting, accepting a call) and judicial (e.g. identify witnesses, experts, suspected
  and accused persons) and organisational elements (e.g. requesting/confirming the detail parameters for
  the VC)
- Practical technical VC connection tests between the participating MS
- Documentation on test results (working parameters, failures, recommendations)
- Guideline document summarising the recommended technical standards from a practical perspective and with practical tips to make VC work
- Improved form for requesting/confirming a VC containing the variable and/or confidential parameters for the videoconference and recommendations for the public and static VC parameters to be published on the European e-Justice Portal



#### KAZAKHSTAN

The European Lawyers Foundation (ELF) has implemented a project in Kazakhstan financed by the International Bar Association (IBA). The ELF, IBA and the Republican Collegium of Advocates of Kazakhstan were the partners in this project, whose main activity was to organise a conference called "Stronger when united: Kazakh lawyers facing new challenges".

The conference dealt with the following areas:

- 1. The importance of lawyer regulation in international legal services
- 2. International trade in legal services
- 3. An economic view of representation in courts
- 4. Representation by regulated lawyers in court proceedings the principle of equality of arms
- 5. Continuous legal education

The conference was held in Kazakhstan's capital, Astana, on 26 and 27 October 2016 and a report with conclusions was produced and is available at: <u>http://europeanlawyersfoundation.eu/wp-content/uploads/2017/01/Final-Report-Kazakhstan-ENG.pdf</u>

#### VENEZUELA

In April 2016, the European Lawyers Foundation started a project on helping to re-establish the rule of law in Venezuela. The main objective of this project is to produce an action plan containing measures to be taken to reestablish the rule of law in this country. The action plan is chiefly focused on the necessary independence of the judicial branch and on how to guarantee such independence through different steps. A second objective of this project is to raise awareness of the situation that Venezuelans are facing due to the deterioration of the rule of law. ELF met during 2016 with representatives of the European Institutions, including some Members of the European Parliament and officials from the European Union External Action Service. The project will finish in May 2017.

#### ZIMBABWE

ELF implemented an International Bar Association-funded project in Zimbabwe in collaboration with the Law Society of Zimbabwe. The project was divided in two phases:

- Organisation of a conference in Zimbabwe on "Helping Zimbabwe's lawyers face globalisation": it took place on 3 and 4 November 2016 in Nyanga, Zimbabwe. The conference dealt with topics such as the negotiation of international contracts, possible joint ventures between Zimbabwean and international law firms, and arbitration of disputes. International and local speakers participated. The conference, which was held in conjunction with the annual Summer School organised by the Law Society of Zimbabwe, also offered networking opportunities to its participants.
- Drafting of guidelines: the guidelines are a compilation of the presentations and discussions held during the conference, together with commentary and background (incorporating also the IBA's existing materials on the topics raised), and include recommendations, which are available at: <u>http://europeanlawyersfoundation.eu/wp-content/uploads/2016/12/Report-Helping-Zimbabwe-Lawyers-Face-Globalisation.pdf</u>

#### Annual financial report

This report covers the period from the 1<sup>st</sup> January 2016 until the 31<sup>st</sup> December 2016.

#### FINANCIAL POSITION 31 DECEMBER 2016

Analysis of the foundations financial position, based in the balance sheet. All numbers are in EURO's.

|                                    | <u>31/12/2016</u> | <u>31/12/2015</u> |
|------------------------------------|-------------------|-------------------|
| In short term available:           |                   |                   |
| Receivables                        | 64,287            | 15,773            |
| Cash and cash equivalents          | 171,919           | 169,533           |
| Total current assets               | 236,206           | 185,306           |
| Less: current liabilities          | 97,666            | 16,872            |
| Working capital                    | 138,540           | 168,434           |
| Fixed on long term:                |                   |                   |
| Tangible fixed assets              | 4,612             | 5,322             |
|                                    | 4,612             | 5,322             |
| Funded with on long term available |                   |                   |
| assets:                            | 143,152           | 173,756           |
| Funding occurred as follows:       |                   |                   |
| Reserve and funds                  | -6,848            | 23,756            |
| Long-term liabilities              | 150,000           | 150,000           |
|                                    | 143,152           | 173,756           |

#### **BALANCE SHEET - ASSETS**

After result appropriation. All numbers are in EURO's.

| ASSETS<br>Fixed assets                         | 31/12/16              | 31/12/15              |  |
|--|-----------------------|-----------------------|--|
| Tangible fixed assets*                         |                       |                       |  |
| Office equipment                               | <u>4,612</u><br>4,612 | <u>5,322</u><br>5,322 |  |
| Current assets <sup>1</sup>                    |                       |                       |  |
| Receivables                                    |                       |                       |  |
| Trade receivables                              | 61,888                | 15,773                |  |
| Other payments and accrued income <sup>2</sup> | 2,399                 | -                     |  |
|  | 64,287                | 15,773                |  |
| Cash and cash equivalents <sup>3</sup>         | 171,919               | 169,533               |  |
| Total assets                                   | 240,818               | 190,628               |  |

#### \*<u>tangible fixed assets</u>

A summary of the movements of tangible fixed assets:

|                             | Office    |            |            |
|-----------------------------|-----------|------------|------------|
|                             | equipment | Total 2016 | Total 2015 |
| Acquisition value           | 5,927     | 5,927      | -          |
| Accumulated depreciations   | -605      | -605       | -          |
| Book value as of 01.01.2016 | 5,322     | 5,322      | -          |
| Investments                 | 559       | 559        | 5,927      |
| Depreciations               | -1,269    | -1,269     | -605       |
| Movements 2016              | -710      | -710       | 5,322      |
| Acquisition value           | 6,486     | 6,486      | 5,927      |
| Accumulated depreciations   | -1,874    | -1,874     | -605       |
| Book value as of 31.12.2016 | 4,612     | 4,612      | 5,322      |

- -

<sup>&</sup>lt;sup>1</sup> A provision for doubtful accounts is not considered to be necessary.

<sup>&</sup>lt;sup>2</sup> Costs made in a project in 2016 that are reimbursed in 2017; In TRACHILD € 131, in Kazakhstan € 752 and in TRAVAW € 1516.

<sup>&</sup>lt;sup>3</sup> The foundations cash is in an account of ING Bank. On the 31/12/2016 an amount of € 11,389 was in the payment account, € 78,809 was in a general savings account, € 79,884 was in a reserve-savings account dedicated to the pre-financing in FAL3 and TRALIM and € 1,837 was in a reserve-savings account dedicated to the pre-financing in Venezuela NED.

#### **BALANCE SHEET - LIABILITIES**

After result appropriation. All numbers are in EURO's.

| LIABILITIES                                       | 31/12/16 | 31/12/15   |
|---|----------|------------|
|   | 51/12/10 | 51/12/15   |
| Reserves and funds                                |          |            |
| Continuity and development reserve*               | -6,848   | 23,756     |
|   | -6,84    | 48 23,756  |
| Long-term liabilities                             |          |            |
| Debt: Loan from the CCBE <sup>4</sup>             | 150,000  | 150,000    |
|   | 150,00   | 150,000    |
| Current liabilities                               |          |            |
| Accounts payable <sup>5</sup>                     | -        | 2,165      |
| Taxes and premiums social insurance <sup>6</sup>  | 9,752    | 2,742      |
| Pre-financing in grants (to be used) <sup>7</sup> | 82,914   | 8,965      |
| Accrued liabilities <sup>8</sup>                  | 5,000    | 3,000      |
|   | 97,60    | 56 16,872  |
| Total liabilities                                 | 240,8    | 18 190,628 |

\*<u>Continuity and development reserve</u>

|                        | 2016    | 2015   |
|------------------------|---------|--------|
| Value as of 01.01.2016 | 23,756  | -      |
| Result                 | -30,604 | 23,756 |
| Value as of 31.12.2016 | -6,848  | 23,756 |

<sup>&</sup>lt;sup>4</sup> The loan has a duration of thirty years. The interest rate is 2% in the period 2015 – 2017. The first repayment is due in October 2021.

<sup>&</sup>lt;sup>5</sup> Invoices received in 2016 but paid in 2017.

<sup>&</sup>lt;sup>6</sup> Taxes an premiums over 2016 paid in 2017. This amount contains € 5,410 of value added tax and € 4,342 in wage tax.

<sup>&</sup>lt;sup>7</sup> In the projects FAL3, TRALIM and Venezuela NED we have been entrusted with pre-financing. This prefinancing will be used to fund work and costs in the project. On 31/12/2016 in FAL3 the amount of € 19,956 was in reserve, in TRALIM € 47,517 was in reserve and in Venezuela NED € 15,441 was in reserve.

<sup>&</sup>lt;sup>8</sup> Invoices received (and dated) in 2017 over work in 2016.

#### INCOME AND EXPENDITURE

All numbers are in EURO's.

|  | 2016     |         |
|--|----------|---------|
| INCOME   |          |         |
| Projects*  | 256,238  |         |
| Other income**                                   | 54,444   |         |
| Income   |          | 310,682 |
| Cost of projects                                 | ļ _      | 265,145 |
| Total income minus costs of projects             |          | 45,537  |
| EXPENSES   |          |         |
| Wages and salaries                               | 159,063  |         |
| Social insurances                                | 19,131   |         |
| Charged wages to projects*                       | -151,994 |         |
| Other personnel costs/hired staff <sup>9</sup>   | 19,656   |         |
| Depreciation tangible fixed assets <sup>10</sup> | 1,269    |         |
| Promotional costs                                | 1,798    |         |
| Office costs <sup>11</sup>                       | 5,638    |         |
| General costs <sup>12</sup>                      | 19,492   |         |
| Total expense                                    | _        | 74,053  |
| Operating result                                 |          | -28,516 |
| Interest income <sup>13</sup>                    | 912      |         |
| Interest paid on loan to the CCBE <sup>14</sup>  | -3,000   |         |
| Total financial income and expenditure           | _        | -2,088  |
| Result   |          | -30,604 |
| Destination of the result                        |          |         |
| Charged to continuity and development reserve    |          | -30,604 |

 $<sup>^{9}</sup>$  Costs of freelance hired staff (mostly Jonathan Goldsmith as special advisor) € 18,191, education- and training costs € 917 and a correction in the loans of 2015 made in 2016 € 548.

<sup>&</sup>lt;sup>10</sup> Depreciation of office equipment.

<sup>&</sup>lt;sup>11</sup> Consists of telecommunication costs, automation costs, office supplies and small equipment and costs of postage.

<sup>&</sup>lt;sup>12</sup> Consists of VAT not claimed, administrative costs, business insurance, consulting fee, bank costs other general costs.

<sup>&</sup>lt;sup>13</sup> Interest received over money in general savings account and project reserves.

 $<sup>^{\</sup>rm 14}$  Interest paid to the CCBE in the amount of 2% over the  $\notin$  150,000 loan.

| * <u>Projects 2016</u>                    | Income 2016 |             | Costs 2016                                     |                  |
|---|-------------|-------------|--|------------------|
|   |             | Staff costs | Travel, seminars<br>and other<br>project costs | Total costs 2016 |
| Project FAL3                              | 66,094      | 47,944      | 18,150   | 66,094           |
| Project TRALIM                            | 61,257      | 33,913      | 27,344   | 61,257           |
| Project Zimbabwe                          | 33,343      | 15,551      | 17,792   | 33,343           |
| Project Venezuela NED                     | 29,655      | 18,258      | 11,397   | 29,655           |
| Project Kazakhstan                        | 22,926      | 4,663       | 18,263   | 22,926           |
| Project TRAINAC <sup>15</sup>             | 16,659      | 13,847      | 0  | 13,847           |
| Project EAW-Rights <sup>16</sup>          | 13,270      | 9,137       | 14,918   | 24,055           |
| Project e-Codex                           | 5,179       | 5,179       | 0  | 5,179            |
| Project Ukraine <sup>17</sup>             | 4,183       | 3,405       | 1,268  | 4,673            |
| Project Videoconferencing                 | 1,695       | 1,695       | 0  | 1,695            |
| Project EU Litigation for Lawyers         | 1,239       | 1,239       | 0  | 1,239            |
| Project Venezuela (not-NED) <sup>18</sup> | 738         | 0           | 726  | 726              |
| Project Evidence <sup>19</sup>            | 0           | 0           | 456  | 456              |
|   | 256,238     |             |  | 265,145          |
|   |             |             |  |                  |
| ** <u>Other income</u>                    |             |             |  |                  |
| Ordre des Avocat a la cour de Paris       | 20          | 22,22       | 2  |                  |
| Conference Baton                          |             | 11,11       | 1  |                  |
| Conseil National des Barreaux             |             | 11,11       |  |                  |
| Municipality of The Hague                 |             | 10,00       | 0  |                  |
| CCBE                                      |             |             | -  |                  |
| Other income                              |             |             | -  |                  |

54,444

<sup>&</sup>lt;sup>15</sup> Income includes indirect costs

<sup>&</sup>lt;sup>16</sup> Expenses are higher than the income because the ELF paid the 20% contribution to the project in the amount of € 14,917.80.

<sup>&</sup>lt;sup>17</sup> Expenses are higher because of initial costs to the project (not refundable)

<sup>&</sup>lt;sup>18</sup> Income is €12 higher because this amount was paid in costs made in 2015.

<sup>&</sup>lt;sup>19</sup> Costs made and paid by the ELF (not refundable)

<sup>&</sup>lt;sup>20</sup> The ELF received a gift of € 11,111 from Ordre des Avocat a la cour de Paris over 2015 in 2016. At the end of 2016 we again received this amount as a gift.

#### SIGNING OF THE FINANCIAL STATEMENTS

For the Board of Directors

Peter Köves Chair

Marta Isern Member

