**Lawyer’s Exchange Report**

1. Please write your report in English (recommended length: 4 pages).
2. Please read the explanation of each question carefully before answering. Feel free to add any other relevant information in the end of each answer.
3. The summary should contain a synthesis of the most important information in the report and might be published anonymously by the European Lawyers Foundation (ELF) for dissemination purposes.
4. Please send this document (PDF format) duly completed to the European Lawyers Foundation (ELF) ([stathopoulos@europeanlawyersfoundation.eu](mailto:stathopoulos@europeanlawyersfoundation.eu)) within one month after the end of the exchange.

|  |  |
| --- | --- |
| **Surname** |  |
| **First name** |  |
| **Nationality** |  |
| **Host country** |  |
| **Job experience (years)** |  |

|  |  |
| --- | --- |
| **Hosting institution** |  |
| **Supervisor’s name** |  |
| **City** |  |
| **Country** |  |
| **Dates of the placement** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Overall assessment of the exchange** | **1** Poor | **2** Sufficient | **3** Good | **4** Very good | **5** Excellent |
|  |  |  |  |  |

**1. Executive summary**

Please write a brief summary of the most relevant information from your exchange experience. This text might be anonymously published by the European Lawyers Foundation for dissemination purposes.

**2. Programme of the placement**

Assignments you were given, institutions you may have visited, hearings, seminars/conferences you may have attended, law firms you may have contacted or relevant cases you may have dealt with. The aim here is not to detail each of the activities but to give an overview of the contents of the placement.

**3. Host institution**

Brief description of the host institution, main fields of work, etc. In case you worked in a law firm, please describe the type of clients, number of lawyers who are part of the firm, etc.

**4. The law of the host country**

With regard to the activities you took part in during the exchange, please develop one aspect of the host country’s national law that you were particularly interested in.

**5. The comparative aspect of your placement**

What principal similarities and differences could you observe between your own country and your host country in terms of staff management, relationships with colleagues, clients and courts, substantial law, etc.? Please develop.

**6.** **The European aspect of your placement**

Did you have the opportunity to observe the implementation of, or references to, EU law issues? Please develop.

**7. The benefits of the placement**

What were the benefits of your placement? How can these benefits be useful in your daily legal practice back in your country? Do you think your colleagues and clients could benefit from the knowledge you acquired during your placement? How?

**8. Suggestions**

In your opinion, what aspects of your Placement Programme could be improved and what new elements could possibly be introduced?